



Board Meeting Minutes

August 19th, 2020 at 5:30 pm

Present: Robert Best (Chairman), Patty Humphrey (Vice-Chairman), Barbara Comtois (Treasurer), Scott Perron (Secretary), Kim Lavallee, Sue Lawton, Kyle Fox, Gini Nichols (Faculty Representative), Cassie Hayes (ex officio)

Call to Order: 5:30pm

Pledge of Allegiance: Robert Best

Moment of Silence: Robert Best

Reading of the [Mission Statement](#): Robert Best

1. Secretary's Report

- a. [July 31, 2020 Board Meeting Minutes DRAFT.pdf](#)
- b. [July 22, 2020 Board Meeting Minutes DRAFT.pdf](#)
- c. [July 2, 2020 Board Meeting Minutes DRAFT.pdf](#)
- d. [June 17, 2020 Board Meeting Minutes DRAFT.pdf](#)
 - i. **MOTION:** Sue Lawton motions to accept all the minutes, Kyle Fox seconds.
 1. Patty Humphrey: yes, Susan Lawton: yes, Barbara Comtois: yes, Kimberly Lavallee: yes, Scott Perron: yes, Robert Best: yes,
 2. All in favor, none opposed, motion passes. (6:0:0, Kyle Fox was briefly offline)

6a moved up so guests (Alec Lager, Peter Kotsonis, [Storyline LLC](#)) can speak.

Messrs Lager and Kotsonis present a description and overview of Storyline.

The school is looking for ways to move Founders forward. The school wants to understand and tap into the needs of groups Founders is involved in; students, parents, etc. so we can improve.

There is some discussion and some questions. There is no vote, but more discussion is needed before making a decision on whether or not to work with Storyline.

2. Treasurer's Report: N/A

- a. Barbara Comtois gave a verbal report: next month an audit will be presented, and as for enrollment numbers they are looking great and two grades are capped with a waiting list.

3. Dean's Report: See [here](#). (6:19pm)

- a. Dean Hayes presents.

- i. As of the last update, we have 371 students with schedules, and are still waiting on about 27. 6th and 7th grades have a waitlist. This is the highest number of students we've had.
 - ii. Discussion on busing.
- 4. Faculty Representative's Report: See [here](#) (7:06pm)
 - a. Gini Nichols and Christine Tyrie will be working together on reports.
 - i. Gini Nichols presents.
- 5. Student Trustee's Report: N/A
- 6. Board Business: (7:14pm)
 - a. Presentation by Storyline: covered previously.
 - b. Board Meeting Schedule
 - i. In-school meetings: September, October, February, March, June
 - ii. Remote meetings: November, January, May
 - iii. No meetings unless needed: December, April, July
 - c. JH Attendance Policy Update: See [here](#)
 - i. Remote learning language added.
 - ii. **MOTION**: Emergency adoption because of school starting soon: Sue Lawton motions to adopt the policy update, Scott Perron seconds.
 - 1. Patty Humphrey: yes, Susan Lawton: yes, Barbara Comtois: yes, Kimberly Lavallee: yes, Kyle Fox: yes, Scott Perron: yes, Robert Best: yes.
 - 2. All in favor, none opposed, motion passes. (7:0:0)
 - d. Student Handbook Revisions: See [here](#)
 - i. Discussion on edits.
 - ii. **MOTION**: Kyle Fox motions to adopt the Student Handbook with edits, Sue Lawton seconds.
 - 1. Patty Humphrey: abstain, Susan Lawton: yes, Barbara Comtois: abstain, Kimberly Lavallee: yes, Kyle Fox: yes, Scott Perron: yes, Robert Best: yes.
 - 2. Five in favor, none opposed, two abstentions, motion passes. (5:0:2)
 - e. Faculty Handbook Addendum: See [here](#)
 - i. **MOTION**: Patty Humphrey motions to adopt the addendum to the Faculty Handbook, Sue Lawton seconds.
 - 1. Patty Humphrey: yes, Susan Lawton: yes, Barbara Comtois: yes, Kimberly Lavallee: yes, Kyle Fox: yes, Scott Perron: abstain, Robert Best: yes.
 - 2. Six in favor, none opposed, one abstention, motion passes. (6:0:1)
 - f. Mission Committee Report: See [here](#)
 - i. Patty Humphrey proposes to skip in the interest of time. The report can be read at the provided link.
 - g. PTSG Report: See [here](#)

- i. Sue Lawton presents.
 - 1. The Operation Drop-off event is coming up, and there are over 350 masks already available to the school.
 - 2. The Pumpkin Raffle is still on and information is available in the parent newsletter.

7. New Business: (9:10pm)

- a. Kim Lavallee: We have an agreement to sign with our new HVAC maintenance company. The agreement is for about \$1000 more a year than our previous company.
 - i. We also need approval for spending on Ionic units for HVAC. We will be sending these expenses to FEMA for possible reimbursement.
 - 1. The Treasurer approves.
 - ii. **MOTION:** Patty Humphrey motions to approve the additional expenses, Scott Perron seconds.
 - 1. Patty Humphrey: yes, Susan Lawton: yes, Barbara Comtois: yes, Kimberly Lavallee: yes, Kyle Fox: yes, Scott Perron: yes, Robert Best: yes.
 - 2. All in favor, none opposed, motion passes. (7:0:0)
- b. Kim Lavallee: we also need to get a Policy Committee meeting for next week for new policies, and a Parent Advisory Committee meeting.
 - i. The Policy Committee meeting is set for Thursday, August 27th, at 8:30am.
 - ii. Sue Lawton and Scott Perron will set a date in September in Sept. for the Parent Advisory Committee meeting.
- c. More discussion on Storyline and whether the board wants to go forward with them. No final decision made yet.

8. Public Comments: See Policy [BEDH](#)

9. Non-public session:

- a. Non-public session called according to RSA 91-A:3, II(c)
- b. **MOTION:** Sue Lawton motions to enter a non-public session, Patty Humphrey seconds.
 - i. Patty Humphrey: yes, Susan Lawton: yes, Barbara Comtois: yes, Kimberly Lavallee: yes, Kyle Fox: yes, Scott Perron: yes, Robert Best: yes.
 - ii. All in favor, none opposed, motion passes. (7:0:0)
- c. **MOTION:** Sue Lawton motion to exit non-public session and seal the minutes, Scott Perron seconds.
 - i. Patty Humphrey: yes, Susan Lawton: yes, Barbara Comtois: yes, Kimberly Lavallee: yes, Kyle Fox: yes, Scott Perron: yes, Robert Best: yes.
 - ii. All in favor, none opposed, motion passes. (7:0:0)

10. Next Meeting: September 16, 2020 at 5:30pm

Respectfully submitted by Lauren Brouillette, Clerk to the Board of Trustees.